

Volunteer Position Description

Shooting Sports Volunteer Leader Position Description

Objectives:

Assist the Certified Instructor and Assistant Instructor in supervising and behavior management of 4-H participants.

Discipline areas: Archery, Rifle, Shotgun, Black Powder, or Hunting

Supervision:

Hamblen County 4-H Shooting Sports Discipline Instructor, TN 4-H Shooting Sports Coordinator and Hamblen County 4-H Agent

Responsibilities:

- Supervise and manage the behavior of participants.
- Follow acceptable behavior management techniques.
- Attend shooting club meeting and activities.
- Participate in training programs specified by the 4-H shooting sports committee.
- Assist with yearly discipline and county shooting sports program planning.
- Be familiar with local, county, region & state events and activities supporting project.
- Promote other 4-H activities and events.
- ***CANNOT BE in charge of any live-fire events.***
- Encourage and assist 4-H members in completing project materials, achievement project portfolios, Academic Conference & Honor Club applications, etc.
- Request training help or other assistance as needed.
- Conduct should model the Six Pillars of Character, *trustworthiness, respect, responsibility, fairness, caring and citizenship.*

Qualifications:

- Ability to work with youth
- Interest in and knowledge of shooting sports
- Familiar with 4-H objectives and philosophy or willing to learn



Volunteer Handbook

Resources Available:

- 4-H Extension Agent – Elizabeth Hobbs and support staff
- Tennessee Extension – Volunteer Handbook - [Volunteer Handbook \(tennessee.edu\)](http://VolunteerHandbook(tennessee.edu))

- TN Shooting Sports Discipline Specific Curriculum Handbook (provided at the in-person training)
- Leader trainings offered, such as the National 4-H Volunteer Conference hosted by Volunteer Conference of Southern States, and others.
- University of Tennessee resources, including 4-H specialists and staff, as well as program development material, and SUPER enrollment data management program.
- 4-H volunteer liability coverage for registered volunteers is provided by the University of Tennessee.

Time Commitment:

- Flexible, with a minimum of weekly sessions planned for two or more hours each during the “season”.
- Preparation time, also flexible as determined by session plans, training needed, and knowledge of subject.
- Shooting Sports Assistant Instructors may serve for one year with the understanding that if local leaders and extension staff are in agreement, he/she may continue serving in this position.

Steps to becoming a Shooting Sports Volunteer Leader:

- Contact Elizabeth Hobbs to discuss your interest and Volunteer Leader Level (1, 2 or 3)
- Complete 4-H Volunteer Leader Application Process
 - [Volunteerism | Extension Human Resources, Evaluation, and Staff Development \(tennessee. edu\)](#)
 - Complete Steps 3-8. On Step 3 complete designated Volunteer level.
 - Completed forms should be printed and signed.
- Submit completed forms and valid government ID to Hamblen County 4-H Agent – Elizabeth Hobbs.



Volunteersim Website

Questions:

Contact the UT Hamblen County 4-H Office at 423-586-6111 or edoan@utk.edu