

## Volunteer Position Description Teen Leader

### Objectives:

To practice what he or she has learned in their leadership and main project areas.

To reflect on their leadership experiences.

### Success Criteria:

First-time activities should be designed that the teen can gain confidence in his or her skills and abilities. Experiences should become more challenging as the teens develop their leadership skills. The activities will provide the youth with a fun and cohesive approach to learning the subject matter.

### Responsibilities:

- Select 4-H activities, events and project groups in which teen has an interest.
- Commit to the dates and times of the activities, events or project groups based on teen's calendar.
- Be able to verbalize your "4-H story" with the public and increase awareness to non-4-H communities.
- Present a positive role model, respect yourself and others, conduct yourself in a leadership role, and act in a mature, responsible, and professional manner.
- Be a teen leader to adults and 4-H agents, assist with meetings, help with group activities, etc.
- Work as a team with adult volunteer leaders, Extension and other agencies.
- Inform club members, leaders and parents of 4-H events, activities and project groups.
- Encourage and promote 4-H member participation in other activities, such as achievement project portfolios, Academic Conference & Honor Club applications, etc.
- Report issues, problems, and successes to 4-H Agent.
- Promote 4-H within the community.
- Request training help or other assistance as needed.
- Conduct should model the Six Pillars of Character, *trustworthiness, respect, responsibility, fairness, caring and citizenship.*

### Resources Available:

- 4-H Extension Agent – Elizabeth Hobbs and support staff
- Tennessee Extension – Volunteer Handbook - [Volunteer Handbook \(tennessee.edu\)](http://VolunteerHandbook.tennessee.edu).
- Tennessee 4-H Teen Leader Statement of Principles.



Volunteer Handbook

- Adult volunteers.
- University of Tennessee resources, including 4-H specialists and staff, as well as program development material, and SUPER enrollment data management program.
- 4-H volunteer liability coverage for registered volunteers is provided by the University of Tennessee.

**Time Commitment:**

- Flexible, dependent on the event, activity or project group.
- Preparation time, also flexible as determined by agent and/or adult leaders in charge of event/activity.
- Consult your 4-H Agent for details regarding dates and event, activity, project group opportunities.

**Steps to becoming a Teen Leader:**

- Contact Elizabeth Hobbs to discuss your interest.
- Complete 4-H Teen Leader Application Process
  - 4-H Enrollment Form
  - Hamblen Teen Leader Application
  - Teen Leader Statement of Principle document
  - TN Law on Mandatory Reporting of Child Abuse
  - Teen Leader training and orientation programs.
- Submit completed forms to Hamblen County 4-H Agent – Elizabeth Hobbs.

**Questions:**

Contact the UT Hamblen County 4-H Office at 423-586-6111 or [edoan@utk.edu](mailto:edoan@utk.edu)